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## THE ISLAND VILLAS PAPER DRIVE

on March 15, 2010 11:45am - April 23, 2010 11:45am - St. James, Barbados | Created by Island Villas



"You must be the change you wish to see in the world." — Mahatma Gandhi

As a proud member of the Earth Day Network, Island Villas ([www.island-villas.com](http://www.island-villas.com)) is pleased to announce the launch of the 'Island Villas Paper Drive.'

Leading up to Earth Day 2010, the Island Villas team will be reinforcing efforts to become a paperless office. As part of the Paper Drive, the office has committed to:

### Sharing is Caring

Where possible, documents will be viewed and shared electronically as opposed to printing. If it is necessary to print a large document, one copy will be made for the office and shared amongst staff. Also, all clients will be encouraged to use our e-billing service as opposed to paper bills being sent out.

### Reduce Reuse Recycle

Any paper generated will be collected in the Recycling Bin installed in the office. Once full, this paper will be carried to the recycling facility

### Two Sides are Better than One

The office has ordered new printers/copiers that are equipped to make double-sided copies and reduce the occurrence of paper jams

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